Transfer between RTO’s Process
Student Administration and Marketing Staff Information

**PF7.1 Transfer between RTO’s Process**

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**Situation / Condition 1**
Student needs to transfer to another provider as:
- 7.1a the original provider of the course has ceased to be registered
- 7.1c the original provider has a sanction imposed on its registration

**Situation / Condition 2**
Student wants to transfer to another provider as:
- 7.1d any government sponsor of the student considers the change to be in the best interest of the student

**Situation / Condition 3**
Student wants to transfer to another provider, but standard 7.1 a, c or d does not apply

**Provider (Acumen) gives refund in accordance with the ESOS Act**

**Provider (Acumen) assesses the request for transfer against its transfer request policy**

**Check PF 8.1**

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Student appeals

**Student continues to study with Acumen until:**
- If the course is a prerequisite or enabling course in a package of courses, that course ends.
- If the course is the principal course of the student, the student has completed six months of the course.