

Read this application carefully, complete all sections and ensure that supporting documents are attached. Please write in **BLOCK LETTERS** using a blue or black pen.

CURRENT LOCATION:	☐ < ONSHORE	☐ < OFFSHORE	NATIONALITY:	
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1. Personal Details

TITLE:	Mr ☐ Mrs ☐ Miss ☐ Ms ☐	GENDER:	M ☐ F ☐	DATE OF BIRTH :	
GIVEN NAME:					
FAMILY NAME:					
ADDRESS:				SUBURB/ TOWN:	
STATE:		POST CODE:		COUNTRY:	
EMAIL:				MOBILE NUMBER:	
COUNTRY OF CITIZENSHIP:				PHONE NUMBER:	
COUNTRY OF BIRTH:				PASSPORT NUMBER:	
UNIQUE STUDENT IDENTIFIER (USI)	If you have a Unique Student Identifier (USI) please specify the number:		☐ Yes ☐ No	USI number:	
DO YOU HOLD A VALID AUSTRALIAN VISA:	☐ Yes ☐ No	TYPE OF VISA / SUB CLASS:			EXPIRY DATE:
Have you ever had a visa application rejected?			☐ Yes ☐ No		
If yes, when, which country and for what reason? Please provide a copy of the rejection letter or details below:					
Have you visited or studied in Australia previously?		☐ Yes ☐ No	Have you breached any visa conditions?		☐ Yes ☐ No
Have you ever been refused a visa for entry into Australia?		☐ Yes ☐ No	If yes, please provide reason:		
Please provide details of family immigration history.					
Are you married?		☐ Yes ☐ No	Date of marriage:		
Please provide a certified copy of your marriage certificate.					
Is your spouse already in Australia?		☐ Yes ☐ No			
What visa does your spouse hold?					
What is the expiry date of your spouse's visa?					
Please provide details of all dependents that will be included in your student visa application, including their date of birth.					
Name:				Date of birth:	
Name:				Date of birth:	
Name:				Date of birth:	
If you have more than four dependents, please attach a separate sheet with any remaining dependents details.					
Have you ever been convicted of any criminal activity?		☐ Yes ☐ No		If yes, please provide relevant details:	
Do you have a disability, impairment or long term medical condition?		☐ Yes ☐ No - if yes Tick one or more of the following:			
☐ Hearing/Deaf	☐ Intellectual	☐ Mobility	☐ Learning	☐ Visual	☐ Mental Illness
☐ Medical Condition					
Providing information about a disability or medical condition will not disadvantage your application. However, Acumen needs to assess if it can make reasonable adjustments to accommodate your disability or medical condition in order to advise you appropriately. In some cases, the support required may be a cost to you.					
Do you have a medical or health-related issue that may prevent a student visa being issued?				☐ Yes ☐ No	
Please refer to https://immi.homeaffairs.gov.au/help-support/meeting-our-requirements/health					
If yes, please provide details:					
Have you been granted a scholarship?		☐ Yes ☐ No		Scholarship name:	

2. Language and cultural diversity

ENGLISH LANGUAGE PROFICIENCY

IELTS - 6.0 or above	TOEFL- iBT - 60 or above	PTE - 50 or above	Other:
I have successfully completed an English course in Australia.			
I have successfully completed a Certificate IV Level course in Australia			
Do you speak a language other than English at home?	Yes	No	If Yes : Please Specify your Language at home
How well do you speak English?	Very Well	Well	Not well
			Not at all

3. Select the Course for which you are filling the application

COURSE CODE AND COURSE NAME	DURATION	COURSE CODE AND COURSE NAME	DURATION
☐ AUR30620 - Certificate III in Light Vehicle Mechanical Technology	52 Weeks	☐ SIT30821 - Certificate III in Commercial Cookery	52 Weeks
☐ AUR40216 - Certificate IV in Automotive Mechanical Diagnosis	22 Weeks	☐ SIT40521 - Certificate IV in Kitchen Management	64 Weeks
☐ AUR50216 - Diploma of Automotive Technology	37 Weeks	☐ SIT50422 - Diploma of Hospitality Management	64 Weeks
☐ BSB80120 - Graduate Diploma of Management (Learning)	104 Weeks	☐ SIT60322 - Advance Diploma of Hospitality Management	104 Weeks

3.1 Choose Campus Location

a. Melbourne

3.2 Work Based Training (WBT) Arrangement

Students will have an Option to arrange the WBT placement from Acumen Education by paying a separate WBT Fees.
For fee details please refer to course brochure.
Do you require WBT to be Organised by Acumen Education? Yes No

4. Educational Details

A certified copy of original transcripts of all official results must accompany this application. Please include grading system to enable interpretation of academic results. List any studies you have attempted, whether complete or incomplete. If you would like Acumen to consider your employment history in support of your application, please attach your curriculum vitae (résumé). Include English translations if transcript/s is not in English.

Secondary School Studies

MONTH/YEAR COMMENCED	MONTH/YEAR COMPLETED	TITLE OF COURSE	NAME AND COUNTRY OF SCHOOL

Tertiary or post-secondary studies

MONTH/YEAR COMMENCED	MONTH/YEAR COMPLETED	TITLE OF COURSE	NAME AND COUNTRY OF SCHOOL	FULL/PART-TIME
1				
2				
3				

Are you applying for Credit Transfer or Recognition of Prior Learning (RPL)? ☐ Yes ☐ No If yes, you must attach a detailed Course or Unit (Subject) syllabus. Or a Statement of Attainment from other RTO

Have you previously been excluded or suspended from Acumen or any other educational institution for academic or non-academic reasons? ☐ Yes ☐ No

If yes, institution and reason:

5. Employment History - Provide details of your employment history in the table below (list up to four positions).

EMPLOYER	POSITION	START DATE	END DATE	FULL-TIME OR PART-TIME

6. Funds Required				
EXPENSES	PER PERSON	FUNDS REQUIRED	FUNDS	
Travel	Applicant (One return airfare to Australia)			
	Family Members (One return airfare to Australia per person)	Number ___ x \$		
Tuition Fees	Applicant (Course Fees –annual tuition fee)			
	School aged children (aged 5-8)	\$13,502 per year		
Living	Applicant	\$24,710 per year		
	Partner	\$10,394 per year		
	First child	\$4,449 per year		
Health Insurance	(Visa Length cover as listed on offer letter) If you are bringing your partner and/or children please check the applicable visa length premium at www.ahm.com.au	\$ visa length cover		
DETAILS OF ACCESSIBLE FUNDS		(Please attach supporting documentation)		
Funding Source eg: Bank Loan, Government Sponsored, Family	Relationship to Applicant (if any)	Bank Name (if Applicable)	Account Type (if applicable)	Current Balance in Local Currency
Total Funds:				

7. Overseas Student Health Cover				
Do you have current Overseas Student Health Cover (OSHC)? ☐ Yes ☐ No				
If YES, what is your Membership Number?		OSHC expiry date:		
If NO, what type of OSHC will you require?	Single ☐	Couple Family ☐	I do not require OSHC ☐	
* Single membership – covers the student only. * Couple membership – covers the student and their spouse/partner as listed on the student's dependant visa.* Family membership – covers the student and their dependants (such as their spouse/partner, and any dependent children).				

8. Living Costs and policies	
Please visit Study Australia website for a guide to living costs: https://www.studyinaustralia.gov.au/english/live-in-australia/living-costs , tuition fees details: http://acumen.edu.au/courses/ , for all our Policies including Refund Policy: http://acumen.edu.au/publications-policies-forms/ * Applicant to note that for transfer between providers the National Code Standard 7 applies. Acumen Currently does not enrol student less than 18 year of age.	
Do you understand the costs associated with studying in Australia and associated policies of Acumen Education?	Yes ☐ No ☐
<i>(Including the cost of tuition, living expenses, overseas student health cover and return airfares etc.)</i>	

9. Checklist: Please make sure the following are attached (if applicable): Documents not in English must be translated			
☐	Certified Passport bio-data pages	☐	Certified Birth Certificate
☐	Certified IELTS (or other English Language test)	☐	Related work experience, if any
☐	Certified year 12 certificate	☐	Copy of current Australian Visa, if applicable
☐	Certified copy of Marriage certificate if applicable	☐	Evidence of highest academic qualifications
☐	Course or unit syllabus, if you are applying for exemptions (credit transfer or RPL) or Statement of attainment		
Do you require any language, literacy or numeracy assistance?		☐ Yes	☐ No
Do you require help organising accommodation? Or Temporary Accommodation		☐ Yes	☐ No
Do you require airport pick-up?		☐ Yes	☐ No

10. Applicant's declaration

Applicant's declaration

- 1) I declare that the information submitted with this application is true and complete. I further declare that any tertiary academic results submitted are a complete record of all results I have obtained from every tertiary institution I have attended.
- 2) I acknowledge that failure to disclose my academic record may result in Acumen revoking an offer or terminating my studies at any stage.
- 3) I authorise Acumen to seek verification of my academic and professional qualifications, and work experience. I understand that Acumen reserves the right to inform other tertiary institutions and regulatory agencies if any of the material presented to support my application is found to be false.
- 4) I understand that at the time of enrolment I will be required to supply originals of all documents used to support this application.
- 5) I acknowledge that Acumen reserves the right to alter any course, subject, admission requirement or fee without prior notice.
- 6) I understand that the personal information I have provided may be released to government agencies as required by law. I further understand that it may be disclosed to third parties for the purpose of this application.
- 7) I acknowledge that I have read and understand the description of the courses/s that I am applying for on Acumen's website.
- 8) I authorise Acumen to access the Australian immigration Visa Entitlements Verification Online (VEVO) system at any time to obtain information on my visa status.
- 9) I declare that I am a genuine temporary entrant and genuine student and that I have read and understood conditions relating to requirements outlined on www.immi.gov.au
- 10) I am aware of the tuition and living costs of my stay in Australia and have the financial capacity to meet such costs for the duration of my course. I will make timely payments of any fees or associated costs.
- 11) I understand that if I have any school-aged children or dependents accompanying me to Australia, they must attend school and I will be required to pay a full fee if they are enrolled either in a government or non-government school.
- 12) I have read and understand the description of the ESOS framework made available at: <https://internationaleducation.gov.au>
- 13) I declare that the information provided in this application and the documentation supporting it is true and complete
- 14) I declare that my signature is true and correct and matches the signature in my passport.

Declaration by applicant:

I (insert full name) _____ understand all of the requirements for the course and visa application and confirm that all of the information provided is true.



Signature of applicant: (as in passport signature page): _____

Date: _____

11. Where did you first hear about acumen?

- | | | | | |
|--|---|--|---------------------------------|-------------------------------------|
| ☐ Agent | ☐ Acumen's Website | ☐ Website other than acumen | ☐ Friend | ☐ Exhibition |
| ☐ Advertisement | ☐ Other : | | | |

12. Agent's declaration – if Applicable

- 1) I have assessed the applicant and to the best of my knowledge the applicant is a genuine temporary entrant and genuine student as defined by Australian immigration authorities and I confirm the documents and information provided by the applicant did not disclose any conclusive grounds for rejecting the applicant's declarations that they are a genuine temporary entrant and a genuine student.
- 2) To the best of my knowledge, the applicant is genuine in making this application and has every intention of completing all programs listed in the application.
- 3) The documents which form part of this application appear to be authentic and valid. To the best of my knowledge the applicant has genuine access to the total funds required, while in Australia, to cover all travel, OSHC, tuition and living costs for themselves and their family members (if applicable).
- 4) I recommend Acumen proceed with the assessment for admission of this applicant.
- 5) I confirm the student has signed this application form.
- 6) I have provided the student's personal email address and residential address, as disclosed to me by the student.

Agency name: _____

Agency branch office: _____

Agent staff member name: _____

Signature of Agent: _____

Date: _____

13. Sending your Application

Please send your application to:

Acumen Institute of Further Education,

Melbourne City Campus: Level 8, 55 Swanston St, Melbourne, VIC 3000. AUSTRALIA

Phone: + 61 9044 6402 ; **email:** admissions@acumen.edu.au ; **website:** www.acumen.edu.au